

**Administrative Instructions
for the Application of
the Hague Agreement Concerning
the International Deposit of Industrial Designs
(as in force on January 1, 2002)**

TABLE OF CONTENTS

		<i>Section</i>
Part One:	General Matters	
	Abbreviated Expressions	101
	Use of the Forms	102
	Office Hours of the International Bureau	103
	Non-Working Days	104
	Signature Requirement	105
	Means of Communicating with the International Bureau	106
	Non-Prescribed or Non-Authorized Documents	107
	Dates	108
	Layout of Numerals	109
	Names of States	110
	Delegation of the Power of Signature of Documents in the Name of the Director General	111
Part Two:	Representation Before the International Bureau	
	Selection of Representative	201
	Appointment of One Representative	202
	Correspondence Where There is a Representative	203
	Revocation of Appointment	204
	Renunciation of Appointment	205
	Form of Revocation or Renunciation of Appointment .	206
	Appointment of a Representative in a Separate Power of Attorney	207
	Details Concerning General Powers of Attorney	208
	Substitute Representative	209
	Procedure in Case of Cessation of Professional Activities of a Representative	210
Part Three:	International Register	
	Establishment of the International Register	301
	Form of the International Register and Procedure for Making Recordings Therein; File of an International Deposit	302
	Conservation of the International Register and of the Files of International Deposits	303
	Date of Recording in the International Register	304
	Protection of the International Register Against Loss or Damage	305
	International Deposit Numbers	306
Part Four:	Reproduction of the Design or Article Deposited, Description of Characteristic Features	
	Presentation of Reproductions	401
	Numbering of Reproductions	402
	Representation of the Design or Article Deposited	403
	Requirements for Photographs	404

	Requirements for Graphic Representations	405
	Description of Characteristic Features.....	406
Part Five:	Fees	
	Deposit Accounts.....	501
	Payment of Fees by Cheque	502
	Identification of Transaction to Which a Payment Relates	503
	Exemption from Fees	504
Part Six:	Publication and International Deposit Certificate Matters to be Published	601
	Publication of the International Deposit in Accordance With the Applicable Act.....	602
	Subscription and Other Forms of Sale.....	603
	International Deposit Certificate.....	604
Annex A:	Names of States Party to the Agreement	
Annex B:	Forms	

Part One General Matters

Section 101 Abbreviated Expressions

For the purposes of these Administrative Instructions:

- (i) “1934 Act” means the Act signed at London on June 2, 1934, of the Hague Agreement Concerning the International Deposit of Industrial Designs;
- (ii) “1960 Act” means the Act signed at The Hague on November 28, 1960, of the Hague Agreement Concerning the International Deposit of Industrial Designs;
- (iii) “Agreement” means the Hague Agreement Concerning the International Deposit of Industrial Designs signed at The Hague in 1925 and revised at London in 1934, and the same Agreement as revised at The Hague in 1960;
- (iv) “Regulations” means the Regulations under the Agreement of October 1, 1985;
- (v) “Article” means an Article of the Agreement;
- (vi) “Rule” means a Rule of the Regulations;
- (vii) “International Bureau” means the International Bureau of the World Intellectual Property Organization and, as long as it subsists, the United International Bureaux for the Protection of Intellectual Property (BIRPI);
- (viii) “Director General” means the Director General of the World Intellectual Property Organization;
- (ix) “International Register” means the International Register of Industrial Designs;

(x) “application” means the application for the international deposit of an industrial design;

(xi) “international deposit” means the deposit of one or more industrial designs for which recording in the International Register has been requested or effected;

(xii) “Bulletin” means the periodical publication containing the data relating to international deposits, whatever the medium used for that publication;

(xiii) “national” of a State means any person who has the nationality of that State or has his domicile or has a real and effective industrial or commercial establishment on the territory of that State.

Section 102 *Use of the Forms*

[Rules 8.1(a), 17.1, 23.2, 24.2(c) and 31.1(c)]

(a) The forms reproduced in Annex B of these Administrative Instructions (Forms DM/1(a), DM/1(b), DM/3, DM/4(a), DM/4(b) and DM/25) are part of the Administrative Instructions.

(b) The application shall be made on Form DM/1(a) if the depositor is a national of a State bound by the 1960 Act and on Form DM/1(b) if the depositor is a national of a State bound exclusively by the 1934 Act and not by the 1960 Act.

(c) The unofficial notice of expiration referred to in Rule 23.1 and the reminder referred to in Rule 24.1 shall be established on Forms DM/4(a) and DM/4(b), respectively.

(d) The use is recommended of Form DM/3 for notifications of refusal of protection, the reverse side of Form DM/4(b) for the demand for prolongation referred to in Rule 23.2, and the reverse side of Form DM/4(a) for the provision of the indications referred to in Rule 24.2(c) that have to accompany the payment of the renewal fees.

(e) The request for recording a change in ownership referred to in Rule 19.1 shall be made on form DM/25.

Section 103 *Office Hours of the International Bureau*

[Rule 26.1]

For the purpose of receiving the documents referred to in Rule 26.1, the office hours of the International Bureau in Geneva, Switzerland, shall be from 8.30 a.m. to 11.30 a.m. and from 1.30 p.m. to 4 p.m.

Section 104 *Non-Working Days*

[Rule 27.4]

For the purposes of Rule 27.4, the International Bureau is not open for business on the following days:

- (i) each Saturday and Sunday;
- (ii) the first day of January, called “New Year’s Day”; the second day of January; the Friday before Easter, called “Good Friday”; the Monday after Easter, called “Easter Monday”; the thirty-ninth day after Easter, called “Ascension Day”; the eleventh day after Ascension Day, called “Whit Monday”; the Thursday after the first Sunday of September, called “Jeûne genevois”; the twenty-fifth day of December, called “Christmas Day”; the twenty-sixth day of December; and
- (iii) any other day which the Director General may, according to circumstances, designate as a non-working day, provided that a notification concerning such designation is published in the Bulletin with a minimum of delay.

Section 105
Signature Requirement

(a) Where, under the Regulations or these Administrative Instructions, a document submitted to the International Bureau must be signed by a natural person or legal entity, and where there is a material defect or omission affecting that document, any document submitted later containing a correction of that defect or omission must be signed by the same natural person or legal entity, or by their successor in title, or by the representative of that person, entity or successor in title.

(b) Where it is not necessary to sign the document indicating the correction to be made, the International Bureau shall mention the fact in the invitation to correct or other communication by which the defect or omission is notified.

Section 106
Means of Communicating with the International Bureau

(a) All communications addressed to the International Bureau must be in writing. Any action of the International Bureau shall be based exclusively on the written record at that Bureau.

(b) The transmittal of data to the International Bureau by telegraph, teleprinter or other electronic means shall be considered equivalent to a communication of such data in writing, provided that:

- (i) the data, when received by the International Bureau, are in an easily legible form and in English or French; and that
- (ii) where the data so transmitted are required to be presented on a form, all of the relevant headings and reference numbers on such form are also transmitted.

(c) Where, under the Regulations or these Administrative Instructions, a document is required to be signed by any natural person or legal entity, transmittal of the prescribed data by one of the means referred to in paragraph (b) shall not be effective unless, prior to the expiration of twenty (20) days counted from the date of receipt of such transmittal, a document in writing confirming the original communication, and bearing the prescribed signature, has been received by the International Bureau. When so confirmed, the original communication shall be effective as of the date on which it was received by the International Bureau.

Section 107
Non-Prescribed or Non-Authorized Documents

Any document other than those prescribed or authorized by the Agreement, the Regulations or these Administrative Instructions shall be treated by the International Bureau as if it had not been received and the said Bureau shall dispose of the document.

Section 108
*Dates**

Any date used in the correspondence of the International Bureau or of the national Offices relating to applications, requests, demands or deposits shall be indicated by the Arabic number of the day, the name of the month and the Arabic number of the year. Where the depositor or the owner has not done so, the International Bureau shall, after or below any date indicated in the application, request, demand or other document, repeat the date in brackets, using two-digit Arabic numerals for the number of the day, for the number of the month and for the last two numbers of the year, in that order and with a period after the digit pairs of the day and of the month (for example, “30 March 1978 (30.03.78)”).

Section 109
Layout of Numerals

Where the numeral “7” is indicated in any document in handwriting, it shall be presented thus: “7”.

Section 110
Names of States

The name of any State referred to in any application, request, demand or other document under the Agreement, the Regulations or these Administrative Instructions shall be indicated either by its full official title or by the short title which appears in the list in Annex A of these Administrative Instructions.

Section 111
*Delegation of the Power of Signature of Documents
in the Name of the Director General*

[Rule 30.2]

The Director General shall establish at least once each year a list of the officers of the International Bureau authorized to sign in the Director General's name the documents issued pursuant to the Agreement. A copy of that list shall be furnished, on request, to any interested person.

Part Two **Representation Before the International Bureau**

Section 201 *Selection of Representative*

The International Bureau shall not recommend, or otherwise aid in the selection of, a representative.

Section 202 *Appointment of One Representative*

[Rule 2.1(d)]

Subject to Rule 2.1(c), where the International Bureau receives an application or other document in which more than one natural person or legal entity is indicated as representative, it shall cancel all such indications except that of the first-mentioned natural person or legal entity. The International Bureau shall notify the depositor or the owner accordingly, indicating in such notification the name of the natural person or legal entity that shall be regarded by it as the duly appointed representative.

Section 203 *Correspondence Where There is a Representative*

(a) Where the depositor or the owner of an international deposit has appointed a representative pursuant to the provisions of the Regulations, all correspondence from the International Bureau to such depositor or such owner shall be addressed only to that representative.

(b) Notwithstanding paragraphs (a) and (c), the notification referred to in Section 202 shall be addressed only to the depositor or the owner.

(c) Notwithstanding paragraphs (a) and (b), correspondence shall be addressed to the depositor or the owner and to the representative in the following cases:

- (i) notification of a defective revocation of appointment referred to in Section 204(c);
- (ii) any communication sent by the International Bureau during the one-month period referred to in Section 205(a).

(d) Where an unofficial notice of expiration (Rule 23.1) or a reminder (Rule 24.1), which has been sent to the appointed representative, is returned to the International Bureau with a note that it was not deliverable to the addressee, the notice or reminder shall be sent to the owner.

Section 204 *Revocation of Appointment*

[Rule 2.3(a), (b) and (c)]

(a) Where, in accordance with Rule 2.3(c), the appointment of a new representative entails the revocation of an earlier appointment of another representative, such revocation shall have effect only in respect of the application or international deposit to which the appointment of the new representative relates, provided that the appointment of a representative in a general power of attorney in accordance with Rule 2.4 entails the revocation of those of the earlier appointments which relate to applications or international deposits specified in accordance with Section 208(a)(ii).

(b) The fact that the International Bureau has received a document entailing the revocation of an appointment of a representative shall be notified to the natural person or legal entity whose appointment has been revoked.

(c) Where the revocation of an appointment does not conform to the requirements of Rule 2.3(a) or (b), it shall be treated as if it had not been made, and the depositor or the owner shall be informed accordingly by the International Bureau.

Section 205 *Renunciation of Appointment*

[Rule 2.3(d)]

(a) Any renunciation of the appointment of a representative under Rule 2.3(d) shall, in so far as it concerns the International Bureau, be effective one month after the date on which the corresponding notification was received by that Bureau.

(b) The fact that the International Bureau has received a notification of renunciation shall be notified to the representative and the depositor or the owner concerned.

(c) Where the renunciation of an appointment does not conform to the requirements of Rule 2.3(d), it shall be treated as if it had not been made, and the representative concerned shall be informed accordingly by the International Bureau.

Section 206 *Form of Revocation or Renunciation of Appointment*

(a) The use of the following terms is recommended for revocation of an appointment:

“The undersigned (indicate the name(s) and address(es) of the depositor(s) or the owner(s)),

having, on (indicate the date on which the representative was appointed), appointed (indicate the name and address of the representative),

as his (their) representative, to act in his (their) name in matters concerning (use whichever of the following texts is appropriate):

— the application(s) for the international deposit of (an) industrial design(s) in respect of (give a summary description of the article or articles deposited),

— the international deposit(s) of (an) industrial design(s) No(s)....,

— any future application for the international deposit of (an) industrial design(s) and any future international deposit of (an) industrial design(s),

hereby revoke(s) the said appointment

(date and signature(s) of the depositor(s) or the owner(s)).”

(b) The use of the following terms is recommended for renunciation of an appointment:

“The undersigned (indicate the name and address of the representative),

having, on (indicate the date on which the appointment took place), been appointed representative to act in the name of (indicate the name(s) and address(es) of the person(s) having appointed the representative) before the International Bureau in matters concerning (use whichever of the following texts is appropriate):

— the application(s) for the international deposit of (an) industrial design(s) in respect of (give a summary description of the article or articles deposited),

— the international deposit(s) of (an) industrial design(s) No(s)....,

— any future application for the international deposit of (an) industrial design(s) and any future international deposit of (an) industrial design(s),

hereby renounces the said appointment

(date and signature of the representative).”

Section 207
Appointment of a Representative in a
Separate Power of Attorney

[Rule 2.1(k) and 4]

(a) The separate power of attorney referred to in Rule 2.1(b)(ii) may relate to a single application or a single international deposit (specific power of attorney) or to several applications or several international deposits (general power of attorney).

(b) The general power of attorney may relate to several specified applications or international deposits belonging to the same depositor or owner, or to all future applications or international deposits belonging to the same depositor or owner, or to several specified applications or international deposits and all future applications or international deposits belonging to the same depositor or owner.

(c) The use of the following terms is recommended for the establishment of a separate power of attorney:

“The undersigned (indicate the name(s) and address(es) of the depositor(s) or the owner(s) of the deposit) hereby appoint(s) as his (their) representative (give the following indications concerning the representative: family name and given name(s) or, in the case of a legal entity, its full official designation, street, including the number, post code, locality, country and, where appropriate, telephone number, telegraphic address and teleprinter address), to act in his (their) name before the International Bureau in matters concerning (use whichever of the following texts is appropriate):

- the enclosed application(s) for the international deposit of (an) industrial design(s)
- the international deposit of (the) industrial design(s) No(s)....
- any future application for the international deposit of (an) industrial design(s) and any future international deposit of (an) industrial design(s)

(date and signature of the depositor(s) or the owner(s)).”

Section 208
Details Concerning General Powers of Attorney

[Rule 2.4]

(a) A general power of attorney under Rule 2.4 may relate to:

(i) any future application filed or future international deposit effected by the natural person or the legal entity having issued the general power of attorney; and/or

(ii) several specified applications previously filed by the natural person or the legal entity having issued the general power of attorney and/or several specified international deposits of which such natural person or legal entity is the owner.

(b) The applications and/or international deposits referred to in paragraph (a)(ii) shall be specified by indicating the corresponding dates and numbers or, where such dates and numbers do not yet exist, by attaching copies of the applications.

(c) The provisions of Rule 2.1(f)(iv) to (j) shall apply to the appointment of a representative in a general power of attorney.

(d) [deleted]

(e) A general power of attorney may be revoked by a written document signed by the natural person or the legal entity having issued the general power of attorney. Rule 2.3(a), second sentence, and (b), and Section 204(b) and (c) shall apply, *mutatismutandis* .

(f) Any representative for whom a general power of attorney has been issued may renounce his appointment by means of a notification signed by him and addressed to the International Bureau. Section 205 shall apply, *mutatismutandis* .

(g) Any application, request, demand or document communicated to the International Bureau by a representative whose appointment was effected in a general power of attorney shall be accompanied by a photocopy of such general power of attorney and shall indicate the name and address of the representative and the date of the general power of attorney.

Section209 *SubstituteRepresentative*

[Rule 2.5]

(a) A substitute representative under Rule 2.5 may be appointed either in the same document as that of the appointment of the representative for whom the substitute is to act or in a separate document. In the latter case, the document appointing the substitute representative shall be accompanied by a copy to the document appointing the representative.

(b) The provisions of Rule 2.3(d) and of Section 205 shall apply, *mutatismutandis* , to the renunciation of the appointment of a substitute representative.

(c) Section 204(b) shall apply, *mutatismutandis* , to the revocation of the appointment of a substitute representative.

(d) Any application, request, demand or document communicated to the International Bureau by a substitute representative shall indicate the name and address of the representative for whom the substitute representative is acting, as well as the date of the document appointing the substitute representative.

Section210 *ProcedureinCaseofCessationof* *ProfessionalActivitiesofaRepresentative*

(a) Where it is manifestly apparent that a representative has permanently ceased all professional activities, the International Bureau shall inform accordingly any depositor or owner concerned.

(b) Until the appointment of such representative is revoked, any correspondence of the International Bureau referred to in Section 203(a) shall be addressed both to the representative and to the depositor or the owner concerned.

PartThree **InternationalRegister**

Section 301
Establishment of the International Register

[Rule 3.1(d)]

The International Register is established and maintained by the International Bureau at its headquarters in Geneva, Switzerland.

Section 302
Form of the International Register and Procedure for Making Recordings Therein;
File of an International Deposit

(a) The International Register shall consist, for each international deposit, of all the data and the reproductions referred to in paragraphs (a) to (c) of Rule 3.1. The International Register shall be kept, in the case of recordings published before March 1, 1999, in the form of reprints of all publications made with respect to the international deposits concerned and, in the case of recordings published after February 28, 1999, in the form of an electronic database.

(b) A file shall be established for each international deposit containing the application and any request, communication, correspondence or other document concerning the application or the international deposit.

(c) For international deposits in respect of which the recording was published before March 1, 1999, the file shall also contain the reprints referred to in paragraph (a) of the present Section. The reprints shall be numbered consecutively in the order of their recording date. A summary sheet shall be established in the same order and included in the file.

(d) A filing system shall be established so that each file may be easily consulted and updated without being removed from the place where it is located.

Section 303
Conservation of the International Register and of the Files of International Deposits

(a) The International Bureau shall conserve indefinitely the International Register. The reprints referred to in Section 302(a) may be conserved on any suitable medium, including in electronic form.

(b) The International Bureau shall conserve, during the total duration of the deposit and for five years thereafter, the application and any requests, demands, communications, correspondence or other documents concerning the application or the international deposit.

Section 304
Date of Recording in the International Register

Subject to Rule 14, any recording relating to an international deposit shall be effected by the International Bureau under the date on which it received the indications to be recorded and the prescribed fees.

Section 305
Protection of the International Register
Against Loss or Damage

(a) Subject to Article 14 of the 1934 Act, no original file or document to which the Agreement, the Regulations or these Administrative Instructions apply may be removed from the premises where the International Register is located.

(b) In order to avoid the consequences of loss or damage, a reproduction of the contents of the International Register shall be maintained, on paper or another suitable data carrier, at a location which is remote from the premises on which the International Register is located.

Section 306
International Deposit Numbers

(a) The International Bureau shall assign to each international deposit which is governed exclusively or partly by the 1960 Act an international deposit number consisting of the letters DM, an oblique stroke and a six-digit number (e.g., “DM/000705”).

(b) For as long as publication of an international deposit is deferred, that deposit shall have a provisional number consisting of the letters DMA, an oblique stroke and a six-digit number (e.g., “DMA/000025”).

(c) The International Bureau shall assign to every international deposit governed exclusively by the 1934 Act a deposit number according to the numbering used since the entry into force of the Hague Agreement.

Part Four
Reproduction of the Design or Article Deposited,
Description of Characteristic Features

Section 401
Presentation of Reproductions

[Rule 12.1(c)]

(a) One and the same deposit may comprise both photographs and graphic representations.

(b) Where the international deposit is governed exclusively or partly by the 1960 Act, the photographs or other graphic representations accompanying the application shall be either pasted or printed directly onto a separate sheet of A4 paper which is white and opaque. The separate sheet of paper shall be used upright and shall not contain more than 25 reproductions.

(c) The photographs or other graphic representations must be arranged on the separate sheet referred to in paragraph (b) in the orientation in which the applicant wishes them to be published. A margin of at least 5 millimeters should be left around each reproduction.

(d) Each reproduction must fall within a right-angled quadrilateral containing no other reproduction or part of another reproduction and no numbering. The photographs or other graphic representations shall not be folded or stapled or marked in any way.

(e) Where a design (in two dimensions) is intended to be applied to two or more articles that form a whole (e.g., a dinner service), the deposit may comprise only one of the articles forming the whole (e.g., a plate) that will be shown in the photographs or other graphic representations accompanying the application.

Section 402 Numbering of Reproductions

[Rule 9.2(b)]

(a) The numbering stipulated for multiple deposits shall appear in the margin of each photograph or other graphic representation. When the same article is represented from different angles, the numbering shall consist of two separate figures separated by a dot (e.g. 1.1, 1.2, 1.3, etc. for the first article, 2.1, 2.2, 2.3, etc. for the second article and so on).

(b) The reproductions shall be pasted or printed in ascending numerical order on the separate sheet referred to in Section 401(b).

Section 403 Representation of the Design or Article Deposited

(a) The photographs and other graphic representations shall represent the deposited design or article alone, to the exclusion of any other object, accessory, person or animal.

(b) The dimensions of the representation of each design or object appearing in a photograph or other graphic representation may not exceed 16 x 16 centimeters, and one of those dimensions must be at least 3 centimeters.

(c) The following shall not be accepted:

(i) technical drawings or representations showing articles in section or in plan, particularly with axes and dimensions;

(ii) explanatory text or legends.

Section 404 Requirements for Photographs

(a) The photographs supplied must be of professional standard. The articles must be shown against a neutral plain background. Photographs retouched with ink or correcting fluid are not allowed.

(b) Reproductions of photographs that meet the conditions set forth in paragraph (a) and have been produced by means of electronic processes shall be allowed if they are themselves of professional standard and not retouched.

(c) Photographs or reproductions of photographs shall have all the edges cut at right angles.

Section405
RequirementsforGraphicRepresentations

Graphic representations must be either originals of professional standard produced with drawing instruments or by electronic means on good quality white, opaque paper, all of whose edges are cut at right angles, or prints or photocopies made from such originals and having the same quality. The lines must be even and boldly drawn. The article represented should preferably be in perspective; it may comprise shading and hatching to provide relief. Graphic representations executed by electronic means may be shown against a background, provided that it is neutral and plain and has only edges cut at right angles.

Section406
DescriptionofCharacteristicFeatures

[Rule 6.3(a)(i)]

The description of characteristic features shall concern those features that appear in the reproduction. It may not describe technical features of the operation of the deposited article or its possible utilization.

PartFive
Fees

Section501
DepositAccounts

[Rule 28.4(b)]

(a) A deposit account with the International Bureau may be opened by any natural person or legal entity (hereinafter “account holder”) by sending a written request to the International Bureau indicating the account holder’s identity, residence, nationality and address in the same manner as that provided for in respect of the depositor in Rule 5, and by transferring to the account of the International Bureau an amount in Swiss francs of at least SF 1000, or whatever higher amount may be necessary to cover all payments that the account holder expects to make during a foreseeable period of time after the opening of the deposit account.

(b) Upon receipt of the indications and the amount referred to in paragraph (a), the International Bureau shall:

(i) establish the deposit account;

(ii) communicate in writing to the account holder the number of the relevant deposit account; and

(iii) send to the account holder a receipt for the amount he has transferred to it.

(c) In accordance with the instructions communicated by the account holder, the International Bureau shall debit the deposit account for any transaction under the Agreement, the Regulations or these Administrative Instructions in respect of which the payment of a fee is required.

(d) At the close of each month's business, or, where appropriate, at shorter or longer intervals, a statement shall be rendered to the account holder setting forth all of the debits and credits effected during the preceding period and indicating the balance of the account. The account holder shall, if necessary, make a remittance promptly upon receipt of each statement to restore the account to its established normal deposit value.

(e) If instructions are communicated by the account holder to debit the amount of any fee to a deposit account and the balance of that account is not sufficient to cover the payment of that fee, the International Bureau shall treat such instructions as if they had not been communicated. In such case, the International Bureau shall without delay invite the account holder to replenish his account. Where there have been repeated cases of insufficient funds, the International Bureau may close the deposit account after having informed the account holder accordingly.

Section 502
Payment of Fees by Cheque

[Rule 28.5(a)(ii)]

Where the payment of any fee is made by cheque, the cheque must be made payable to the International Bureau and must be drawn in Swiss francs on a bank in Switzerland.

Section 503
Identification of Transaction
to Which a Payment Relates

[Rule 28.5(c)]

Where any payment is made by transfer to a bank account or to the postal cheque account of the International Bureau, or by a cheque which is not attached to the application, request, demand or other document to which the payment relates, the notification to the International Bureau of the transfer or the cheque (or document attached thereto) shall indicate:

(i) the transaction under the Agreement, the Regulations or these Administrative Instructions to which the payment relates;

(ii) the date on which the application, request, demand or other document to which the payment relates was sent to the International Bureau;

(iii) where the transaction relates to an application, in addition to the indications referred to in (i) and (ii), the name and address of the depositor;

(iv) where the transaction relates to an international deposit, in addition to the indications referred to in (i) and (ii), the number of that deposit and the name and address of its owner;

(v) where applicable, the reference given by the International Bureau in the relevant correspondence; and

(vi) where applicable, the number of the invoice of the International Bureau.

Section 504
Exemption from Fees

[Rule 30.1(d)]

The following shall be exempt from fees:

(a) total or partial withdrawal of an application; fees already paid are not reimbursed, however, with the exception of the international publication fee in the case of total withdrawal where the written declaration of withdrawal reaches the International Bureau before the preparations for publication have been completed;

(b) total or partial renunciation of an international deposit;

(c) total or partial cancellation of an international deposit pursuant to a final, binding decision of a court or other competent national authority;

(d) the furnishing of oral information in respect of a single application or a single international deposit, concerning the name and address of the depositor or the owner or the name and address of his representative;

(e) the recording of the name of the creator of the designs;

(f) opening of a sealed envelope or packet;

(g) the recording of the appointment of a representative, a change of representative or a change in the name or address of the representative;

(h) the filing of general powers of attorney;

(i) the communicating deposited designs to a court or any other competent authority

Part Six
Publication and International Deposit Certificate

Section 601
Matters to be Published

[Rule 29.1(b)]

(a) In addition to the matters to be published under Rule 29.1(a), the Bulletin shall contain:

- (i) in each issue, a list of the States party to the Agreement;
- (ii) once a year, statistics relating to international deposits, prolongations and renewals effected during the previous year;
- (iii) once a year, one or more indexes permitting the retrieval of the numbers of the international deposits in respect of which a publication has been made in the course of the previous year;
- (iv) once a year, where appropriate, a table of contents showing the articles and studies referred to in paragraph (b) below which were published in the course of the previous year.

(b) The Bulletin may also contain:

- (i) articles and studies concerning the Agreement or the Regulations;
- (ii) a part reserved for paid advertising connected with intellectual property.

Section 602
Publication of the International Deposit
in Accordance With the Applicable Act

(a) The publication of the Bulletin shall be effected on any suitable medium; this medium may differ according to which Act governs the international deposits. The use of a single medium shall be considered fully sufficient for the purposes of any prescribed publication.

(b) International deposits governed exclusively or partly by the 1960 Act and international deposits governed exclusively by the 1934 Act shall be published separately.

(c) In the publications relating to international deposits governed exclusively or partly by the 1960 Act, the States to which the deposits extend their effects shall be shown in two groups:

- I. States in respect of which the 1960 Act applies;
- II. States in respect of which the 1934 Act applies.

Section 603
Subscription and Other Forms of Sale

(a) The subscription price of the Bulletin, which shall be annual starting from the first issue of the year, shall be as follows:

(i) full subscription (CD-ROM edition and paper edition): 460 Swiss francs a year;

(ii) paper edition only: 115 Swiss francs a year.

(b) The Bulletin may also be sold in the form of annual collections starting from the first issue of the year. The prices of annual collections shall be the same as that of the annual subscriptions

(c) The paper edition of the Bulletin may be sold singly, at a price of 15 Swiss francs per issue.

Section 604
International Deposit Certificate

[Rule 15]

(a) After having entered the international deposit in the International Register, the International Bureau shall issue to the owner an international deposit certificate containing the data and copies of the photographs or other graphic representations entered in the International Register. However,

(i) where publication of the international deposit is deferred, the certificate shall consist of a copy of the application, bearing the provisional number assigned to the deposit, and,

(ii) where the international deposit is accompanied by a request for deferment of publication, the period of deferment has ended and the conditions are fulfilled for publication to proceed, the International Bureau shall issue to the owner a new international deposit certificate containing the data and copies of the photographs or other graphic representations that are to be published.

(b) The copy of the application, the data and the copies of the photographs or other graphic representations contained in an international deposit certificate shall be certified by the Director General or by an officer authorized to sign in his name by virtue of Section 111.

Annex A
Names of States Party to the Agreement
as of December 1, 2001

[Section 110]

<i>Short title</i>	<i>Full name</i>
Belgium	Kingdom of Belgium
Benin	Republic of Benin
Bulgaria	Republic of Bulgaria

Côte d'Ivoire	Republic of Côte d'Ivoire
Democratic People's Republic of Korea	Democratic People's Republic of Korea
Egypt	Arab Republic of Egypt
France	French Republic
Germany**	Federal Republic of Germany
Greece	Hellenic Republic
Holy See	Holy See
Hungary	Republic of Hungary
Indonesia	Republic of Indonesia
Italy	Italian Republic
Liechtenstein	Principality of Liechtenstein
Luxembourg	Grand Duchy of Luxembourg
Monaco	Principality of Monaco
Mongolia	Mongolia
Morocco	Kingdom of Morocco
Netherlands	Kingdom of the Netherlands
Republic of Moldova	Republic of Moldova
Romania	Romania
Senegal	Republic of Senegal
Slovenia	Republic of Slovenia
Spain	Kingdom of Spain
Suriname	Republic of Suriname
Switzerland	Swiss Confederation
The former Yugoslav Republic of Macedonia	The former Yugoslav Republic of Macedonia
Tunisia	Republic of Tunisia
Yugoslavia	Federal Republic of Yugoslavia

AnnexB

Forms

[Section 102]

Form DM/1(a)	Application for international deposit under the Hague Agreement Concerning the International Deposit of Industrial Designs—1960 Act
Form DM/1(b)***	Demande de dépôt international selon l'Arrangement de La Haye concernant le dépôt international des dessins et modèles industriels — Acte de 1934
Form DM/3	Notification of refusal

Form DM/4(a)	Front: Reminder Back: Renewal of an international deposit
Form DM/4(b)****	Front: Avis officieux d'échéance Back: Requête en prorogation
Form DM/25	Request for recording of a change in ownership

* This system of indication of dates is in conformity with WIPO standards and the Administrative Instructions under the Patent Cooperation Treaty (Section 110).

** As from October 3, 1990, that is to say the date of accession of the German Democratic Republic to the Federal Republic of Germany, the International Bureau is using the name "Germany" to designate the territory of the Federal Republic of Germany as it exists since that date, including the territory which, prior to October 3, 1990, constituted the German Democratic Republic.

*** This form, used to file applications for international deposits governed exclusively by the 1934 Act, is available in French only (see Rule 7.1(a)).

**** This form, used for the sending of unofficial notices of expiration and for requesting the prolongation of deposits governed exclusively by the 1934 Act, is available in French only (see Rule 7.2).