

Chapter:	336C	DISTRICT COURT CIVIL PROCEDURE (FEES) RULES	Gazette Number	Version Date
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		Empowering section		30/06/1997
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(Cap 336, section 72)

[25 March 1988]

(Originally L.N. 102 of 1988)

Rule:	1	Citation		30/06/1997
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These rules may be cited as the District Court Civil Procedure (Fees) Rules.

(Enacted 1988)

Rule:	2	Fees		30/06/1997
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The fees specified in the Schedule shall be payable in respect of all proceedings taken in any action or matter whatsoever in the Court whenever commenced, save where express provision is made by any other enactment in respect of any particular form of proceedings.

(Enacted 1988)

Rule:	3	Payment of fees		30/06/1997
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Save where otherwise provided in the Schedule, the fees therein specified shall be payable either by adhesive stamps or by causing the relevant document to be franked with the amount of the relevant fee.

(Enacted 1988)

Rule:	4	Saving of special fee		30/06/1997
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Where, in relation to any particular proceedings in the Court, a fee is specified in the Schedule, that fee shall be payable in substitution for and not in addition to any general fee specified in the Schedule.

(Enacted 1988)

Rule:	5	(Repealed L.N. 402 of 1992)		30/06/1997
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Rule:	6	Power of Registrar		30/06/1997
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The Registrar may reduce, remit or defer payment of any fee specified in the Schedule as he may think fit in any particular case and shall, in every case where he exercises this power, endorse on the relevant document a note of such reduction, remission or deferment and of the reason therefor.

(Enacted 1988)

Rule:	7	Application to the Government	L.N. 249 of 2000	01/09/2000
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These Rules shall apply to all proceedings by or against the Government.

(L.N. 187 of 2000)

Rule:	8	Transitional provision relating to the District Court Civil Procedure (Fees) (Amendment) Rules 2008	L.N. 156 of 2008; L.N. 18 of 2009	02/04/2009
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Where a party entitled to require any costs to be taxed has obtained an appointment to tax before the commencement* of rule 3(a) and (b) ("the amending rule") of the District Court Civil Procedure (Fees) (Amendment)

Rules 2008 (L.N. 156 of 2008)-

- (a) nothing in the amending rule applies in relation to the taxation; and
- (b) items 20 and 20a in the Schedule as in force immediately before the commencement of the amending rule continue to apply in relation to the taxation as if they had not been amended by the amending rule. (L.N. 156 of 2008)

Note:

* **Commencement date: 2 April 2009.**

Rule:	9	Transitional provision relating to the District Court Civil Procedure (Fees) (Amendment) Rules 2009	L.N. 17 of 2009; L.N. 18 of 2009	02/04/2009
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Item 2(a) of the Schedule does not apply to a cause or issue if, before the commencement* of rule 3(b) of the District Court Civil Procedure (Fees) (Amendment) Rules 2009 (L.N. 17 of 2009), an application has been made for a pre-trial review in respect of the cause or issue.

(L.N. 17 of 2009)

Note:

* **Commencement date: 2 April 2009.**

Schedule:		SCHEDULE	L.N. 156 of 2008; L.N. 17 of 2009; L.N. 18 of 2009	02/04/2009
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[rules 2, 8 & 9]
(L.N. 17 of 2009)

Item	Particular	Fee \$
	Commencement of a Cause or Matter	
1.	On sealing-	
	(a) a writ of summons (except a concurrent, renewed or amended writ)	630.00
	(b) an originating summons	630.00
	(c) an originating ex parte application	630.00
	(d) any other originating document	630.00
	Entry or Setting Down for Trial in Court	
2.	(a) Setting down a cause or issue for hearing (L.N. 17 of 2009)	630.00
	(b) Setting down a civil appeal, motion or summons for hearing (L.N. 17 of 2009)	630.00
	(c) Entering a reference for hearing of an assessment of damages by a judge or the Registrar	630.00
	Taking Evidence, etc.	
3.	For every witness examined de bene esse by a judge or the Registrar, per day or part thereof ...	530.00
4.	Attendance of a public officer to produce or prove in the District Court any record or document	440.00

5.	Attendance of a public officer to give evidence as an expert witness, per hour or part thereof ...	440.00 (or such other fee as is specially assessed by the judge or Registrar)
6.	Attendance of a public officer to give evidence other than as an expert witness, per hour or part thereof	220.00 (with a minimum of \$440.00)
7.	Attendance by the Registrar or officer outside the District Court	630.00

Copies, Translation and Searches

8.	(a) Copy of documents typed in the Registry and certifying same, per page	36.00
	(b) Additional copies, per page	4.00
9.	(a) Photostatic copy of a document made in the Registry, per page	4.00
	(b) Photostatic copy and certification, per page	5.50
	(c) Photostatic copy of a library book, per page	4.00
10.	(a) Translation made in the Registry of a document from Chinese into English, or vice versa including certificate, per page	72.00
	(b) Transcription and translation made in the Registry, from Chinese into English, or vice versa, of a tape or recording including certificate, per page	132.00
11.	(a) Certifying translations made outside the Registry, from Chinese into English, or vice versa, per page	36.00
	(b) Certifying transcription made outside the Registry, from Chinese into English, or vice versa, of a tape or recording, per page	36.00
12.	Search in the Registry, for each document or file referred to or required	18.00

Service

13.	Service of a document by a bailiff, per document	72.00
14.	Arresting any person	385.00
15.	Execution of writ of possession	630.00

Execution

16.	On sealing-	
	(a) a warrant for arrest of a defendant or for the attachment of property before judgment	630.00
	(b) a writ of execution or writ of possession	630.00
	(c) a prohibitory order	630.00
	(d) an order for the examination of a judgement debtor (or an officer thereof)	630.00
	(e) a prohibition order	630.00

Bailiff's Expenses

17.	Watchman's fee, per day or part thereof for all cases	330.00
18.	Caretaker's fee, per day or part thereof	Actual expenditure
19.	Caretaker's or watchman's transportation expenses	Actual expenditure plus 20% thereof being administrative charges

Taxation of Costs

20.	On the filing of a notice of commencement of taxation under Order 62, rule 21(1) of the Rules of the District Court (Cap 336 sub. leg. H) or on any assessment or determination of costs pursuant to any court order or Ordinance (except assessment under Order 62, rule 9 or 9A of the Rules of the District Court (Cap 336 sub. leg. H)), for every \$100 or fraction of \$100 of the amount claimed (L.N. 156 of 2008)	5.00
20a.	Withdrawal of a bill of costs within 7 days after the application for setting down the taxation under Order 62, rule 21A(1) of the Rules of the District Court (Cap 336 sub. leg. H) is made (L.N. 156 of 2008).....	10% of the taxing fee which would be payable if the bill was to be allowed in full or \$1000 whichever is the less (L.N. 187 of 2000)

Miscellaneous Fees

21.	Authentication of document by the Registrar	125.00
22.	On sealing of a notice in Form No. 80 under Order 50, rule 11(2)	630.00 (L.N. 187 of 2000)
23.	On sealing of an injunction order undertaken before commencement of a cause	630.00 (L.N. 187 of 2000)

(L.N. 402 of 1992; L.N. 140 of 1994; 25 of 1998 s. 2; L.N. 187 of 2000; L.N. 338 of 2000; L.N. 26 of 2001)